



To:
All members of the
Administrative Committee

Please reply to:
Contact: Christeen Abee
Service: Committee Services
Direct line: 01784 444229
E-mail: c.abee@spelthorne.gov.uk
Date: 7 July 2022

Supplementary Agenda

Administrative Committee - Thursday, 7 July 2022

Dear Councillor

I enclose the following items which were marked 'to follow' on the agenda for the Administrative Committee meeting to be held on Thursday, 7 July 2022:

- | | | |
|-----------|---|--------------|
| 7. | Appointments to outside bodies for 2022-23 | 3 - 4 |
| | To consider and agree the appointments to outside bodies for 2022-23 municipal year as proposed by group leaders. | |
|
 | | |
| 8. | Forward Plan | 5 - 8 |
| | To consider the Forward Plan for committee business. | |

Yours sincerely

Christeen Abee
Committee Services

To the members of the Administrative Committee

Councillors:

N. Islam (Chairman)
S.A. Dunn (Vice-Chairman)
C.F. Barnard
A. Brar

S. Buttar
J.T.F. Doran
R.D. Dunn
N.J. Gething

S.C. Mooney
D. Saliagopoulos
J. Vinson
S.J Whitmore

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk telephone 01784 451499

Substitute Members: Councillors: V. Siva, A.J. Mitchell, R.O. Barratt, C. Bateson,
M. Beecher, J. Button, K.M. Grant and I.T.E. Harvey

ORGANISATION	GROUP LEADER NOMINATION 2022-23	ROLE	NO ROLES
A2Dominion Customer Insight Panel	Brar Mooney	Representative	1
Ashford and St Peters Hospitals NHS Foundation Trust	Chandler	Representative	1
Heathrow Community Noise Forum		Representative	1
Heathrow Local Focus Forum	Button	Representative	2
		Representative	
Heathrow Community Engagement Board		Representative	1
Local Authority Aircraft Noise Council		Representative	1
Management Committee of Mediation North Surrey	Bateson	Representative	1
Parking and Traffic Regulations Outside London Adjudication Joint Committee	Sider	Representative	1
Runnymede and Spelthorne SHMA – Joint Member Liaison Group	Grant	Representative	2
		Representative	
South East Employers	S Dunn	Representative	1
		Deputy	1
Spelthorne Mental Health Association Management Committee	S Doran	Representative	1
Spelthorne Safer, Stronger Partnership Board	H Harvey	Representative	1
Strategic Aviation Special Interest Group	I Harvey	Representative	2
		Representative	
Surrey Environment Partnership	Noble	Representative	1
Surrey Museums Consultative Committee	R Barratt Fidler	Representative	1
	Bateson	Deputy	1
Surrey Traveller Community Relations Forum	Sider	Representative	1
Sustainability and Transformation Plan Stakeholder Reference Group	S Doran	Representative	1

No nomination

More nominations than positions

This page is intentionally left blank

Spelthorne Borough Council Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Service Committees Forward Plan and Key Decisions for 26 May 2022 to 26 May 2023

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Administrative Committee 07 07 2022	Appointments to outside bodies for 2022-23	Non-Key Decision		
Administrative Committee 07 07 2022 Council 14 07 2022	Civic Engagement Platform	Non-Key Decision	Public	Dan Dredge, Control and Systems Manager, Sandy Muirhead, Group Head - Commissioning and Transformation
Administrative Committee 07 07 2022 Audit Committee 28 07 2022	Corporate Project Management update	Non-Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Administrative Committee 07 07 2022	Members ICT post 2023 election (being purchased in 2022) Committee is asked to: Recommend the purchase of 41 Surface Pros (one for each councillor, one for Committees and a “hot spare”) Approve the continued optional cash allowance of £200 for the 4 year term as a contribution towards broadband costs.	Non-Key Decision	Public	Alistair Corkish, ICT Manager
Administrative Committee 10 11 2022	Threshold for the Mandatory use of Local Suppliers to increase the threshold from £5,000 to £10,000 for the mandatory use of local suppliers.	Non-Key Decision	Public	Jennifer Rhoden, Interim Procurement Manager

This page is intentionally left blank